

# INTENT TO CONDUCT 4-H FUND RAISING ACTIVITIES



The policy of the Oregon 4-H program indicates that any individual or group soliciting funds, awards, merchandise, or selling materials, products (commercial or 4-H member-made), or service in the name of 4-H shall do so only with the full knowledge and consent of the county Extension Service and the Extension Agent with 4-H responsibilities. All 4-H fund raising should be done for a specific educational program or activity.

Fund raising by a club should be confined to the county or community in which you reside and any fund raising activity should be reported to the county Extension Office at least two weeks prior to the activity. Clubs should raise their funds through their own efforts. Appropriate fund raising activities include recycling of paper, cans, bottles; car washes, bake sales; or agreed-upon assessment of dues. For safety reasons, selling door-to-door is not encouraged. All methods used to solicit funds and/or awards must have approval of the county 4-H agent.

Please complete the following information and submit to the Douglas County OSU Extension Office at least two weeks prior to your fund raising event. Approved enrolled 4-H volunteer leaders are covered for tort liability when they are doing 4-H fund raising events. As always, well thought out planning, with safety in mind, will make for successful fund raising events.

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CLUB NAME

DATE REQUEST  
SUBMITTED:

DATE OF  
FUNDRAISING EVENT:

AMOUNT YOU WANT TO  
RAISE:

NAME OF CLUB LEADER:

LEADERS MAILING ADDRESS:

City:

State:

Zip code:

Phone number:

E-mail:

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**COMPLETE BOTH SIDES OF THIS FORM**

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**Fund Raising Activity (include location and full description):**

**Purpose or need for funds raised:**

**Safety precautions you will use?**

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**OFFICIAL USE ONLY**

**APPROVAL GRANTED:**

**YES**

**NO**

**AGENT SIGNATURE:**

**DATE APPROVED:**