

# How to maintain active OSU Master Gardener status

To maintain your certification as an active certified OSU Lincoln County Master Gardener, the following are the minimum criteria to be completed **each year**. Master Gardeners are considered *current* when these criteria are met.

1. **20 hours of volunteer service** in approved activities with at least 10 hours volunteered toward direct community education activities. Direct community education activities include plant clinic (in the office and at community events), workshops, classes, or any other activity where the Master Gardener is educating the public. Other hours can be served with approved Program and "Partner" activities. You can serve all your volunteer hours in direct community education activities, if you prefer.
2. **10 hours of Continuing Garden Education hours**
3. **Submission of signed Conditions of Volunteer Service agreement.** This will be sent out annually by Program Coordinator/Assistant.
4. **New Requirement: Diversity, Equity and Inclusion training.** All OSU Lincoln County Master Gardeners are required to complete Diversity, Equity and Inclusion trainings annually to maintain certified Master Gardener status in the Lincoln County program. Annual offerings will be shared via monthly newsletters.

## Continuing Garden Education hours:

- Review any MG training modules offered on [canvas](#).
- Roundtables and other classes throughout the year count as continuing education credit. Find these marked on the monthly newsletter under "Continuing Education Opportunities".
- MG Program Hands-on Education Workshops. These workshops are part of the MG training curriculum. Current certified Master Gardeners are allowed to take these workshops on a first come, first served basis.

The workshops and their registrations will be listed in the monthly newsletter.

- [Level Up Series](#) webinars are the 2nd Tuesday of the month at 12 noon (Pacific). The series runs from February through November and will be announced as speakers are finalized.
- Keep your eye out for additional designated MG continuing garden education credit opportunities as they surface throughout the year. Be sure to read the monthly MG program newsletter or email announcements.

## **Recording Hours**

Record your volunteer AND continuing education hours in the MGVRS ([Master Gardener Volunteer Reporting System](#))

Hours are **due by October 31** annually.

## **Conditions of Volunteer Service agreement:**

This form is to be submitted **annually**. This will be sent via Docusign (electronically) or you may request a paper copy.

## **Youth Safety and Compliance training:**

Youth Safety and Compliance training must be completed annually by any Master Gardeners who will work with youth. If you are interested in youth gardening contact your coordinator for the paperwork and virtual module.

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## **CRITERIA FOR OSU MASTER GARDENER STUDENTS**

**Review all modules, participate in zoom classes, and complete all workshops as [scheduled](#).**

## **Volunteer payback hours**

***Complete 45 hours of volunteer activities before October 31.***

Volunteer 20 hours in plant clinic, 20 hours in the demo garden, and 5 hours on special projects or other program activities.

**Record your hours** in MGVRS ([Master Gardener Volunteer Reporting System](#))

Hours are **due by October 31**. Submit your 45 hours by October 31 and you will receive your OSU Extension Service Master Gardener badge at Master Gardener graduation or by mail by the end of the calendar year. Graduation details will be announced via newsletter and listserv.

**Complete and submit all required forms.** In order to participate in our volunteer program, there is a set of required signed forms that need to be submitted. The forms will be sent out via docusign.