



My 4-H Resume

Name _____ Boy ___ Girl ___

Date of Birth _____ County _____

Date I joined 4-H: _____

This record will be your summary of 4-H work done in all projects for every year you are in 4-H. Start with your first year and keep it up to date. It will be useful to you to know how much you have accomplished and could be helpful when you are filling out other forms for 4-H, school, scholarships, and other youth programs. It will be fun, too, to look back several years from now to see what you did.

Suggestions for use:

1. List each year only once on each page at the first entry for that year.
2. Most items should only be entered once; however, some things may be listed in multiple places. For example, a speech you gave may be entered both in Section 11 if you gave it at your county contest AND in Section 9 as a Communication in 4-H. For major activities, you might emphasize different aspects of the activity in different sections. As an example, you might enter what you did and the hours you worked at a Community Service project in Section 7, but also enter it in Section 5 under Leadership in 4-H if you were the person responsible for organizing the event.
3. Be as specific and complete with your entries as possible. You want people who read your record to understand the extent of what you have done.
4. Be careful in your use of abbreviations and/or acronyms. Someone reading your record might not be familiar with those you use, and some have multiple meanings.
5. Remember that quality is more important than quantity. Don't put things in your record just to fill up space.

Section 5: Leadership in 4-H

List all leadership roles you have and describe what responsibilities these entail. Include such things as club officer, camp counselor, junior leader jobs, organizing a clinic, etc.

Year	Leadership Title and Responsibilities	Hours Spent	Number of People Reached
2012-13	<i>Refreshment committee – brought snacks to two meetings</i>	1	14
	<i>Organized clinic on Master Showmanship; contacted presenters, made flyer, arranged for facility</i>	3	50
2013-14	<i>Junior Leader – Sheep club, 8 members, planned and conducted 5 meetings; arranged tour of feed store</i>	15	15
	<i>Camp Counselor – 50 youth, taught crafts</i>	40	50
	<i>Club Secretary – Took notes at 10 meetings</i>	2	14

